

## **CHILD CARE ASSISTANCE PROGRAM (CCAP)**

CCAP is a child care subsidy program for parents who are employed or are in school full time or a combination of employment and school. To be eligible to apply for CCAP, applicants must meet the following:

### ELIGIBILITY REQUIREMENTS

1. Be a resident of \_\_\_\_\_ County
2. Child must be under the age of 13 (child with special needs must be under the age of 19)
3. Earn less than the maximum gross annual income guideline according to family size (below)

<b>Family Size</b>	<b>Gross Annual Income</b>
<b>2</b>	<b>\$31,460</b>
<b>3</b>	<b>\$39,580</b>
<b>4</b>	<b>\$47,700</b>
<b>5</b>	<b>\$55,820</b>
<b>6</b>	<b>\$63,940</b>

(For each additional child add \$8,120)

4. Attend a pre-scheduled E- Child Care / Subsidy Orientation within 30 days
5. Meet one of the following criteria:
  - \*Work – 30 or more hours per week OR
  - \*Full time student – 12+ credits per semester / 9+ credits in summer (online classes not accepted) OR
  - \*Training/Vocational School – 20 or more classroom hours per week OR
  - \*Combination of work and school to meet full time requirement

### BE SURE TO INCLUDE THE FOLLOWING

- Copy of child’s birth certificate for each child in your family size
- One month of recent paystubs (four if paid weekly or two if paid bi-weekly) **and/or**
- School/training registration/verification (including start/end dates and day & hours/week)
- Documentation of additional income including but not limited to second job, child support (showing the past 6 months received) and, award letter for: SSI, Food Stamps, unemployment disability benefits, alimony, etc.
- DO NOT forget to include co-applicant and his/her documentation

### PLEASE NOTE

- All applications will be verified via State databases for Child Support obligations and employment validations
- All household earnings will be verified via the State’s Wage Match process
- Additional documents may be required
- Faxes and/or incomplete applications will not be processed

**Completed applications may mailed or hand delivered to:**  
Rutgers Southern Regional CCR&R in your county of residence

**Atlantic County CCR&R**  
1201 New Rd, Suite 114  
Linwood, NJ 08221  
609-365-5027

**Cape May County CCR&R**  
1065 Rt. 47 South, Suite A  
Rio Grande, NJ 08242  
609-898-5500

**Cumberland County CCR&R**  
415 W Landis Ave, Suite 202  
Vineland, NJ 08360  
856-462-6800

**Gloucester County CCR&R**  
6 N Broad St, Suite 300  
Woodbury, NJ 08096  
856-537-2322

**Salem County CCR&R**  
5 Rte. 45, Suite 200  
Mannington, NJ 08079  
856-469-6100